



## FULLER LODGE ART CENTER Class Proposal Request Form

Please fill out the following information completely. Requests for classes, time of day and days/week requested will be filled on a first-come-first-served basis. Feel free to call the director with questions but no class will be scheduled without a completed Class Proposal Request Form.

Instructor: \_\_\_\_\_ Phone number: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Title of Class: \_\_\_\_\_

Age range (teens, adults, children): \_\_\_\_\_

Level (beginner, intermediate, advanced): \_\_\_\_\_

Description of Class:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Start date: \_\_\_\_\_ End date: \_\_\_\_\_

Days(s) of the week: \_\_\_\_\_

Time of day: \_\_\_\_\_

Materials list (please attach), or material fee: \_\_\_\_\_

If yes for a materials fee, how much: \_\_\_\_\_

Additional information you think we need to schedule your class:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

